



OPEN EXAMINATION
HEALTH FACILITIES EVALUATOR I
CONTINUOUS TESTING

This bulletin cancels and supersedes the bulletin issued January 23, 2006
SZ70 / 8001 6HA96



California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY: Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination, which is competitive.

HOW TO APPLY: To learn more about the job and testing arrangements, contact the testing office shown below. Applications are available through the [Internet](#) and at the department noted on this announcement. Applications may be filed in person or by mail with:

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|------------|--|-----------------------|
| | DEPARTMENT OF HEALTH SERVICES | (916) 650-6797 |
| | SELECTION UNIT | |
| In Person: | 1501 Capitol Avenue, Suite 1501 | |
| By Mail: | MS 1300-1302 | |
| | P.O. Box 997411 | |
| | Sacramento, CA 95899-7413 | |

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

SPECIAL TESTING INFORMATION: If you have a disability that requires accommodation, mark the appropriate box on the application Form STD. 678. You will be contacted to make specific arrangements.

FINAL FILING DATE: There is no final filing date. Testing is considered continuous as dates can be set at any time. The testing office will accept applications continuously and will notify and test applicants as needs warrant.

TESTING PERIOD: A candidate may be tested only once during any testing period. The testing period for this classification is 24 months.

SALARY RANGES: \$3596 - \$4372 per month.

WRITTEN TEST DATE: Written test dates will be set as needed.

IDENTIFICATION REQUIREMENT: Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

POSITION DESCRIPTION: Incumbents conduct inspections, surveys, and evaluations of health facilities for conformity with licensing, certification, and life safety requirements; and for compliance with State and Federal laws, rules, regulations, and codes relating to public and private health facilities. Advise health facility administrators regarding requirements for inspections, licensing, certification, construction and operation of health facilities as they relate to indirect patient care and life safety systems. Incumbents may act as team leaders and may assist in the training of new staff.

Positions exist with the Department of Health Services statewide.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION: It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement on the date you submit your application. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

NOTE: Applications/resumes **must** include "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information **must** include title, number of semester or quarter units, name of institution, completion dates, and degree (if applicable).

Applications/resumes received without this information will be rejected.

NOTE: Applicants **must** show their RN license number, title, and expiration date on their application.

MINIMUM QUALIFICATIONS: Qualifying experience may be combined on a proportionate basis if the following requirements include more than one pattern and are distinguished as either I, or II, or III, etc.

Either I

One year of experience in the California state service performing the duties of a Health Facilities Evaluator Trainee.

Or II

Education: Equivalent to graduation from a four-year college or university with a degree in a recognized health field, i.e., microbiology, laboratory technology, nursing, physical therapy, psychology, medical social work, or other health related field. (Additional qualifying experience may be substituted for the required education on a year-for-year basis.)

And

Experience: One year of responsible professional administrative or clinical experience requiring definition and implementation of operational program policy in a health facility, clinic, or related agency.

Or

Two years of medical service corps or hospital experience in a branch of the armed services.

GENERAL QUALIFICATIONS: In addition to the scope defined on this announcement, candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

EXAMINATION INFORMATION: This examination will consist of a written test weighted 100%. Candidates who meet the requirements for admittance to the examination (minimum qualifications) will be scheduled for a written test. Competitors who do not appear for the written test will be eliminated from the examination process.

The Department of Health Services reserves the right to revise the examination plan to better meet the needs of the Department if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

WRITTEN SCOPE:

- 1. Written Communication.
- 2. Health Facility Operation and Physical Plant (as they relate to life safety and indirect patient care services).
- 3. Writing Skills.
- 4. Reading Comprehension/Analytical Skills.

ELIGIBLE LIST INFORMATION: Possession of the entrance requirement does not assure a place on the eligible list. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in the examination. Names of successful competitors are merged into the open list established for use by the Department of Health Services in order of final scores regardless of testing date. Eligibility expires 24 months after it is established unless the needs of the department and conditions of the list warrant a change in this period.

Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) Departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.

VETERANS PREFERENCE: Veterans preference credits will be granted in this examination since it does qualify as an entrance examination. [California law](#) limits granting of veterans preference credits to entrance examinations. Directions for applying for veterans' preference credits are provided on the Veterans Preference Application form, which is available from the State Personnel Board or the department shown on this announcement.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:

MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922

Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-537